

During the life of Internal Orders (IOs), there might be a need to increase CO plans and budget allocations to allow additional commitments and actuals to post against the IO. The following are the steps to increase budget allocations to IOs:

- 1) Access KPF6 (Update Planned Amounts for Internal Orders); go to “Adjustment” layout (version “0”); and, fill in pertinent information.

Planning Cost Elements/Activity Inputs Change: Initial screen

- 2) Select your entry method and click “Overview”.

Planning Cost Elements/Activity Inputs Change: Initial screen

- 3) Increase amount in one or more cost elements so that the total is the amount you want the plan to increase to. Click “Save”.

Planning Cost Elements/Activity Inputs Change: Overview screen

Cost Elem	Text	Operational	Dist	Original	Budget	Opr/Orig Variance	Opr/Bu
430007	M&O-Job Cost-Mat	2,000.00	1	0.00	83.33	2,000.00	
*Cost Elem	Total	2,000.00		0.00	83.33	2,000.00	
			1				
			1				

- 4) Execute ZPIF_RUN > ZCOEH1012 (Budget Planning Tool) to write the CO plan to FM
a) In ZCOEH1012, populate the “additional selection” screen first.

Execute Object

File Manager

Interface ID Additional Selection

Fiscal Year: 2014

Order: 808000056485 to []

Order Group: []

WBS Element: [] to []

WBS element group: []

Project Definition: [] to []

Commitment Item: 430008

Group by CO Objects
 Group by Program

- b) Populate the “interface ID” tab noting the date you entered the change in CO plan; uncheck “Test Run”; and, hit “Enter”.

Execute Object

File Manager

Interface ID Additional Selection

Additional Selections

Last Run Time: 06:00:00

Last Run Date: 09/19/2013

Nightly Job:

Execute Object

Test Run

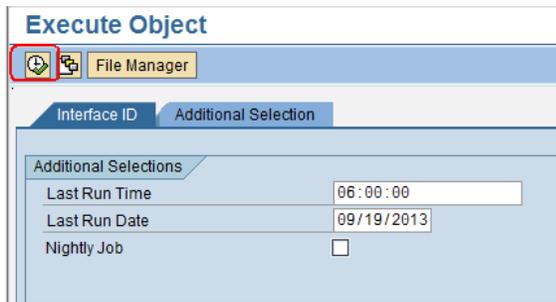
Input File Options

Interface ID: ZCOEH1012

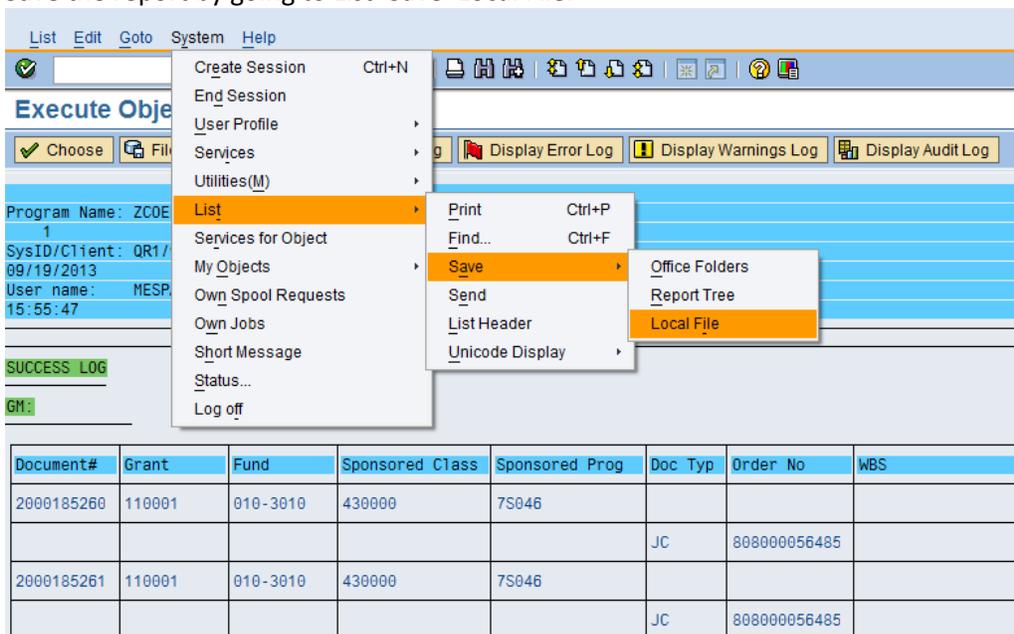
Presentation Server File
 Application Server File

File Name: /interfaces/QR1/CO/outbound/ZCOEH1012/work/

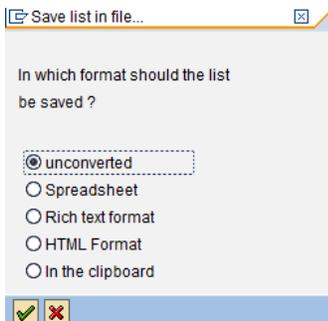
c) Click “Execute”.



d) Save the report by going to List>Save>Local File.



e) When the pop-up for file types comes up, choose “unconverted” then select a file name and location and save



If there are any errors that come up, have those resolved and then re-process ZCOEH1012.

For additional Costing literature, please click the links below to visit:

[The BTS Help Zone](#)

[The BASE Training Center](#)